

Wedding Library

CLAUDIA HANLIN

14 EAST 60 STREET SUITE 606, NEW YORK, NY 10022
 TEL: 212-327-0100 | IDO@THEWEDDINGLIBRARY.COM

BRIDE'S NAME: _____

WEDDING DATE: _____

INVOICED: _____

BRIDESMAID'S ORDER FORM

PERSONAL INFORMATION

NAME: _____ TEL: _____ E-MAIL: _____

SHIPPING INFORMATION (\$25) WE ONLY SHIP UPS GROUND. WE ARE NO LIABLE FOR ANY LOST OR DAMAGED PACKAGES

STREET: _____ CITY: _____ STATE: _____ ZIP: _____

MEASUREMENTS _____ TAKEN AT THE WEDDING LIBRARY _____ NOT TAKEN AT THE WEDDING LIBRARY

BUST: _____ WAIST: _____ HIPS: _____ HEIGHT: _____ NOTES: _____

ORDER INFORMATION - WE RECOMMEND CONSULTING A WEDDING LIBRARY REP. TO ASSIT ORDERING YOUR SIZE							
DESIGNER	STYLE NAME	COLOR	FABRIC	5" XL \$20	SIZE	I UNDERSTAND I AM RESPONSIBLE FOR CHOOSING THE SIZE BY COMPANRING MY MEASUREMENTS TO THE SIZE CHART.	AMOUNT
						INITIAL HERE	
						INITIAL HERE	
NOTES/SPECIAL COMMENTS:							
							MISC _____:
							EXTRA LENGTH:
							RUSH (IF APPLIES):
							SUBTOTAL:
							TAX (NYC 8.875%):
							SHIPPING (\$25):
							TOTAL:

METHOD OF PAYMENT (PLEASE CHECK ONE)

BRIDAL CONTRIBUTION: _____ AMOUNT: _____ VISA: _____ MC: _____ AMEX: _____

CC: _____ EXP: _____ SEC _____

ALL GARMENTS ARE MADE TO ORDER. I UNDERSTAND THAT ALL SALES ARE FINAL AND TEHRE IS A NO EXCHANGE/NO RETURN POLICY. I HAVE CONSULTED THE SIZE CHART/SALES CONSULTANT AND HAVE SIGNED OFF ON MY SIZE. I UNDERSTAND THAT THE WEDDING LIBRARY IS NOT RESPONSIBLE FOR ANY ALTERATIONS THAT MAY BE NECESSARY AFTER RECEIVING THE GARMENT. I AUTHORIZE THE WEDDING LIBRARY TO CHARGE MY CREDIT CARD FOR THE ABOVE TOTAL AMOUNT.

NAME: _____ DATE: _____

WEDDING LIBRARY, LLC CONTRACT TERMS AND CONDITIONS.

THANK YOU FOR ORDERING YOUR DRESS FROM THE WEDDING LIBRARY. WE APPRECIATE YOUR BUSINESS AND HOPE THAT YOU ENJOYED YOUR EXPERIENCE HERE. PLEASE READ THIS LIST OF REMINDERS ABOUT YOUR ORDER.

ALL DRESSES HAVE A STANDARD TURN AROUND TIME OF APPROXIMATELY 12 WEEKS FROM THE ORDER DATE. DRESS ORDERS ARE NOT COMPLETE UNTIL ALL MEMBERS OF THE BRIDAL PARTY HAVE SUBMITTED THEIR INFORMATION AND PAID IN FULL.

IN ORDER TO PROCESS YOUR ORDER, WE NEED YOU TO AGREE TO THE FOLLOWING:

ORDER PROCESS

ORDERS CAN ONLY BE SUBMITTED TO DRESSMAKERS ONCE FULL PAYMENT HAS BEEN RECEIVED AND YOU HAVE SIGNED AND SUBMITTED BOTH OUR ORDER FORMS AND CONTRACT.

FABRIC

ALL OF OUR DESIGNERS USE THE HIGHEST QUALITY SILKS AND OTHER FABRICS. VARIATIONS AND IRREGULARITIES OF SUCH FABRICS ARE NORMAL AND ENHANCE THE NATURAL BEAUTY OF THE FABRIC. THESE NATURAL VARIATIONS ARE NOT CONSIDERED DEFECTS. BY SIGNING THIS CONTRACT, YOU ACKNOWLEDGE THAT THE FABRIC COLOR MAY VARY AND MAY NOT BE THE EXACT COLOR YOU CHOSE FROM THE COLOR CARDS DUE TO VARIATIONS IN THE DYING PROCESS.

DYE LOT

THERE ARE VARIATIONS IN COLOR BETWEEN DYE-LOTS. THERE IS THE POSSIBILITY THAT YOUR DRESS MAY NOT BE AN EXACT MATCH TO YOUR COLOR SWATCH OR TO THE OTHER DRESSES ORDERED. THIS IS A NATURAL VARIATION IN THE DYES AND MUST BE ANTICIPATED. THE WEDDING LIBRARY IS NOT RESPONSIBLE FOR VARIATIONS IN COLOR.

SIZING

EACH DESIGNER HAS A SIZE CHART INTO WHICH YOUR MEASUREMENTS WILL FALL. DRESSES ARE MADE TO SIZE, NOT TO MEASUREMENTS, AND THUS IT IS YOUR RESPONSIBILITY TO SUBMIT ACCURATE MEASUREMENTS AND CHOOSE A SIZE WITHIN THE SIZE CHART. YOUR ORDER CANNOT BE PLACED WITH THE DESIGNER UNTIL A SIZE IS CHOSEN. BY SIGNING OUR ORDER FORM, YOU AGREE TO ORDER THE SIZE DRESS ON THE FORM. IN ALL CIRCUMSTANCES, OUR CLIENTS TAKE THE FINAL RESPONSIBILITY FOR ORDERING THEIR CORRECT SIZE.

WE HIGHLY RECOMMEND HAVING A PROFESSIONAL SEAMSTRESS TAKE YOUR MEASUREMENTS. IF YOU CHOOSE NOT TO DO SO, WE CANNOT BE HELD RESPONSIBLE FOR THE SIZE THAT IS APPROVED BY YOU. OUR SALES STAFF ARE NOT PROFESSIONAL SEAMSTRESSES.

THE DRESS FITS A GIRL 5'9" FLAT FOOTED. WE RECOMMEND ORDERING EXTRA LENGTH FOR ANY GIRLS THAT ARE 5'9" FLAT FOOTED. EXTRA LENGTH IS AN ADDITIONAL \$20.

ALTERATIONS

DRESSES ARE NOT CUSTOM MADE. BECAUSE OUR DRESSES ARE STANDARD SIZES, ALMOST ALL ORDERS REQUIRE SOME ALTERATIONS. ALTERATIONS ARE NOT INCLUDED IN THE PRICE OF THE DRESS.

DELIVERY

YOU MUST ALLOW ENOUGH TIME FOR THE DELIVERY OF YOUR ORDER BASED UPON THE DELIVERY SCHEDULE OF THE APPLICABLE DESIGNER. YOU WILL NEED TO ALLOW ADDITIONAL TIME FOR ALTERATIONS. YOU MUST CONFIRM WITH US IN WRITING ANY SPECIAL DELIVERY DATE REQUESTS. TOTAL PRODUCTION TIME MAY VARY BASED ON THE TIME OF YEAR YOUR ORDER IS PLACED. DRESSES TAKE APPROXIMATELY 12-14 WEEKS FOR DELIVERY. RUSH ORDERS NEED TO BE APPROVED PRIOR TO PLACING THE ORDER.

PAYMENTS

ALL PAYMENTS MUST BE MADE IN FULL BEFORE WE PLACE AN ORDER FOR PRODUCTION.

RETURN POLICY

ALL GARMENTS ARE MADE TO ORDER. THERE ARE NO EXCHANGES OR RETURNS ON MERCHANDISE PURCHASED. ALL SALES ARE FINAL. ANY CONCERNS OR ISSUES MUST BE EXPRESSED WITHIN 7 DAYS OF RECEIVING THE DRESS.

I UNDERSTAND AND AGREE WITH ALL TERMS AND CONDITIONS STATED IN THIS CONTRACT/POLICY FORM

SIGNATURE

DATE